

RESOURCES AND DEVELOPMENT MANAGEMENT DEPARTMENT
BUILDING PERMITS DIVISION/GRADING SECTION

TRANSMITTAL FORM

THIS SECTION MUST BE COMPLETED BY COUNTY PROPERTY PERMITS DIVISION WHEN MAKING AN INITIAL GRADING PLAN CHECK APPLICATION

- ☐ PERMIT NOT REQUIRED
☐ PERMIT FOR ENCROACHMENT IS REQUIRED AND APPLICATION HAS BEEN SUBMITTED
☐ NO DECISION-SUBMIT ADDITIONAL INFORMATION

COUNTY PROPERTY PERMITS REPRESENTATIVE:

_____ DATE _____

DATE: _____

SUBMITTED TO: _____
SANTA ANA/S.C.R.B.

ATTN.: _____

REC.'D BY: _____

GRADING PERMIT/PLAN CHECK NUMBER: _____

SITE ADDRESS: _____

OWNER(S): _____

TRACT NO. (TENTATIVE OR FINAL) _____ LOT(S) # _____

Submitting:	_____ Plans	# of Copies _____	Type _____
	_____ Geotech. Reports	# of Copies _____	Type _____
	_____ BMP Exhibit	# of Copies _____	(From Your WQMP)
	_____ Clearances	# of Copies _____	Type _____

SUBMITTING FOR:

- | | |
|-----------------------------------------------------------------|----------------------------------------------------------|
| <input type="checkbox"/> Precise Grading Permit Application | <input type="checkbox"/> Plan Check |
| <input type="checkbox"/> Geotechnical Report Review | <input type="checkbox"/> Permitted Project |
| <input type="checkbox"/> Preliminary Grading Permit Application | <input type="checkbox"/> Response to Geotechnical Review |
| <input type="checkbox"/> Grading Plan Recheck | <input type="checkbox"/> Building Permit Application |
| <input type="checkbox"/> Permitted Grading Plan Revision | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Information for Permitted Project | _____ |

TITLE AND DATE OF EACH ITEM SUBMITTED:

1. _____
2. _____
3. _____
4. _____

CONTACT PERSON: _____ TELEPHONE #: _____

FIRM: _____